



AuntyHR on Tour Employment Act **Crash Course**

9.00AM TO 5.00PM

Featuring MEGA's CEO, Victor Gan



Amari Hotel Kuala Lumpur SOLD OUT	Amari SPICE Penang	Sheraton Petaling Jaya Hotel
7 May 2024	21 May 2024	4 June 2024

RM 1,300
PER PAX
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TODAY!



AuntyHR on Tour Employment Act

Crash Course

Training Objective :

Participants will be empowered with the basic knowledge of the Employment Act 1955's essential elements, focusing on their direct application in everyday workplace scenarios.

Training Outcome:

Participants will be able to advise and guide management and staff on compliance and ethical practices in line with the Employment Act 1955.

PROGRAMME DETAILS

Registration

8.30am – 9.00am

Opening

Build rapport & ease participants into learning environment

- Welcome message & reiteration training objective & outcome
- Agenda run-through
- Brief intro of the trainer
- Brief intro of each participant

9.00am – 10.00am

Module 1:

Introduction to the Employment Act 1955

Understand the scope and significance of the Employment Act 1955

- History of the Employment Act 1955
- Purpose of the Employment Act 1955
- Other relevant labour laws

10.00am – 10.30am



Morning Tea Break

10.30am – 10.45am

Module 2:

Key Provisions Part 1: Basic Benefits

Identify key protections under the Act

- Who is being covered by the Employment Act 1955
- What is meant by wages & deduction of wages
- Working hours & shift work
- Public Holidays & Rest Days
- Overtime Payment
- Annual Leave
- Sick Leave & Hospitalisation Leave
- Maternity Leave & Allowance
- Protection for Pregnant Mothers
- Paternity Leave
- Female Employees & Transport Allowance
- Children & Young Persons

10.45am – 12.30pm



Lunch

12.30pm – 1.30pm

Batu Seremban

Boost energy levels, and prepare participants for the remainder of the day's training with renewed enthusiasm

- Playing the traditional game of Batu Seremban
- Group Picture

1.30pm – 1.50pm

Module 3:

Key Provisions Part 2: Termination & Amendment Act

Identify key protections under the Act

- Termination of Contract of Service
- Termination/Lay-Off Benefits
- Retrenchment
- Others in the Amendment Act 2022
 - Flexible Working Arrangements
 - Employment of Foreign Workers
 - Contract For Service vs. Contract of Service
 - Awareness of Sexual Harassment

1.50pm – 3.25pm



Afternoon Tea Break

3.25pm – 3.40pm

Module 4:

Employers Obligations & Compliance

Explore employer responsibilities and compliance requirements

- Introduction to Employment Regulations 1957 & Employment (Part Time) Regulations 2010
- Consequences of non-compliance
- Grievances handling, dispute resolution and role of labour courts

3.40pm – 4.25pm

Closing:

Review & Q&A

Review & assess participants' comprehension, reinforce learning, and identify areas needing further clarifications.

- Assessment

4.25pm – 5.00pm

END of Training

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Crash Course

SPEAKER PROFILE



Ku Sim Ling
Aunty HR

Winner of MIA Impact Circle Stellar CxO Award - An influential figure affectionately known as 'Aunty HR' or 'Professional Bimbo' on social media. Previously served as the Corporate Services Director at a renowned

multinational, Ling held the helm of HR, Admin, Marketing, and Service Operations, a testament to her leadership prowess. With an illustrious career spanning over two decades, she embodies a wealth of experience in the dynamic workforce solutions arena. A celebrated HR Key Opinion Leader (KOL) in Malaysia, she aims to untangle the complexities of HR in an engaging and relatable manner, intertwining education and entertainment. Ling's impact extends beyond her extensive career. Her passion lies in fostering workforce harmony and meaningful conversations. With her unique blend of wisdom and wit, Aunty HR continues to inspire, educate, and empower audiences across Malaysia and beyond.